**Report on Staff Development Programme on Tally- Prime & MS Excel (SDPTE-2022)**

On 23rd August, 2022 the IQAC of the College organized the "Staff Development Program on Tally-Prime and MS-Excel (SDPTE-2022)" in association with Binary Solution and Service, Kolkata. This training programme aimed to give hands–on knowledge of MS- Excel and Tally –Prime Software utilized to maintain accounts of any institution. Dr. Jayanta Dwibedi, Associate Professor of Economics, of the College delivered a talk on "MS-Excel – Basics, Formatting and Formulae", Smt. Susmita Mallick, Business Manager, Binary Solution, and Service delivered a lecture on "Tally Prime – Basics and Applications" and the last lecture on "MS-Excel – Reference and Hyperlink" was by Dr. Sheikh Ahmed Hossain, Associate Professor of Mathematics of the College. Sixty-nine participants registered for this programme.

*Programme Schedule*

## STAFF DEVELOPMENT PROGRAMME ON TALLY-Prime & MS-Excel (SDPTE-2022)

*Organised by*

**Internal Quality Assurance Cell (IQAC)**
## Brahmananda Keshab Chandra College

*In Collaboration with*

## Binary Solution & Services (BSS)

*Venue:* **Room No. 117**
**Brahmananda Keshab Chandra College**

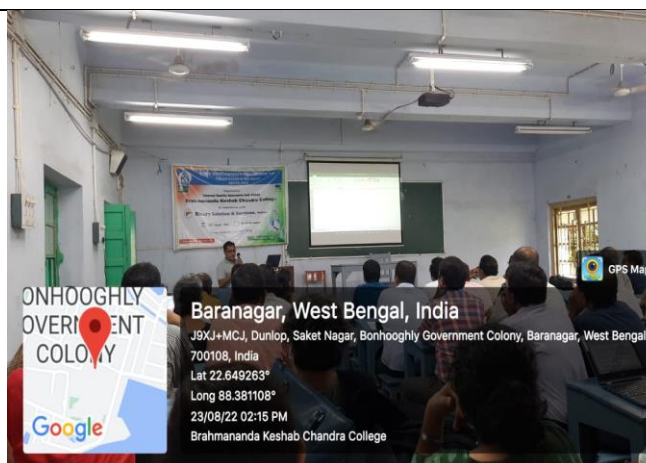[**Registration Link**](#)                                                           [**Feedback Link**](#)

### Date – August 23, 2022

| Time | Events |
|------|--------|
| **1:30 PM** | **Registration** |
| **1:45 PM** | **Inaugural Session** |

i)    Welcome Address by **Dr. Papia Chakraborti**, Principal, BKCC
ii)   Address by **Sri Arunava Ganguli**, Accountant, BKCC
iii)  Address by **Sri Biswajit Nandy**, Proprietor, **Binary Solution & Services**
iv)   Vote of Thanks by **Dr. Sheikh Ahmed Hossain**, Coordinator, IQAC

| Time | Events |
|------|--------|
| **2:15 – 2:45 PM** | **Technical Session – 1** |

Session Chair : **Dr. Suchismita Chakraborty**, Associate Professor of Botany, BKC College
Speaker       : **Dr. Jayanta Dwibedi**, Associate Professor of Economics, BKC College
Topic         : **MS-Excel – Basics, Formatting and Formulae**

| Time | Events |
|------|--------|
| **2:45 – 3.00 PM** | Q&A |

| | |
|---|---|
| 3:00 – 3:30  PM | **Technical Session – 2** |
| | Session Chair : **Dr. Saral Datta**, Associate Professor of Mathematics, BKC College |
| | Speakers : **Smt. Susmita Mallick**, Business Manager, BSS  **Sri Rahul Ghosh**, Business Manager, BSS  **Sri Biswajit Nandy** Proprietor, BSS |
| | Topic : **Tally Prime – Basics and Applications** |
| 3:30 – 3.45 PM | Q&A |

| | |
|---|---|
| 3:45 – 4:15  PM | **Technical Session – 3** |
| | Session Chair : **Dr. Kartik Kumar Nandi**, Associate Professor of Chemistry, BKC College |
| | Speaker : **Dr. Sheikh Ahmed Hossain**, Associate Professor of Mathematics, BKC College |
| | Topic : **MS-Excel – Reference and Hyperlink** |
| 4:15 – 4.30 PM | Q&A |

| | |
|---|---|
| 4:30 PM | **Valedictory** |

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**Dr. Papia Chakraborti**
**Principal**
**Organising Chairperson**
**SDPTE-2022**

**Dr. Sheikh Ahmed Hossain**
**Coordinator, IQAC**
**Organising Secretary**
**SDPTE-2022**

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**Dated: 20/08/2022**

Kolkata, West Bengal, India
Brahmananda Keshab Chandra College, Bonhooghly, Kolkata- 70010
Lat 22.645886°
Long 88.431874°
23/08/22 02:05 PM

Baranagar, West Bengal, India
J9XJ+MCJ, Dunlop, Saket Nagar, Bonhooghly Government Colony, Baranagar, West Bengal
700108, India
Lat 22.649263°
Long 88.381108°
23/08/22 02:15 PM
Brahmananda Keshab Chandra College

Principal
Brahmananda Keshab Chandra College
Kolkata - 700108